

## **Minutes, Board of Directors, Palo Alto Golf Club, December 1, 2011**

### ***Final Meeting of the 2011 BOD***

Attendees: Craig Allen, Ed Barkley, Jim Breedlove, Chuck Cali, Ken Cornwell, John Frykland, Doug Marinkovich, Mike Matkowski, Jim Mayer, Dave Razzari, Jeff Segol, Lou Sehl.

Absent: Larry Bazinett, Rich Bin, Bill Dolan,

The meeting was called to order by President Matkowski at 6:29 PM.

October meeting minutes were not completed and will be reviewed prior to the January meeting (the November meeting was cancelled).

**President's Report:** Nothing new to report

**Vice President's Report:** Nothing new to report

**Club Professional's Report:** Nothing new to report.

**Secretary's Report:** Nothing new to report.

**Treasurer's Report:** The budget was estimated based on 1100 tournament rounds and 787 rounds were played.

The yearend balance will be at least \$10,000.

An extra \$1,000 in playing fees was collected, but the source is uncertain.

The process for generating prize money was discussed. Some \$ come from the club's account and some from tournament fees.

### **Tournament Chairman's Report:**

Jim Mayer: Confirmed that John Osness and he will run tournaments in 2012.

Gift cards were distributed to staff in the pro shop and restaurant (used \$ from prize fund?).

Craig Allen: The Spring Hills tournament is confirmed.

We should codify actions to take for no shows at away tournaments.

Old minutes have been uploaded to the web site.

We discussed having a searchable archive of all BOD decisions (table format) as a quick reference for directors to access. This issue was left for the 2012 BOD to address.

Bylaws have not been updated on the web site.

All information on the web site should be checked and updated if necessary, including tournament policies.

**Membership Chairman's and Membership Coordinator's Report:** John Frykland reported that we have 403 total members as of 12/1/11. 365 are paying members.

228 have renewed for 2012 to date which is slightly ahead of last year's pace  
11 new members have registered so far (fewer than last year at this time).

**Handicap Chairman's Report:** Jeff Segol volunteered to stay on to train a new handicap chairman even though his term as a director expires this evening.

Jeff completed the on-line handicap course. As long as Jeff remains a member the club is set in that regard through 2015. Jeff has the certificate and all course materials. Anyone interested in the information is welcome to contact Jeff.

Points of interest from the course:

- Issues regarding handicap have to be addressed specifically. General searches for sandbaggers are not allowed.
- The handicap system assumes players will try to do their best at all times.

Bill Dolan was set to learn the handicap chairman's responsibilities from Jeff and to succeed him in the position. However, questions were raised regarding his ability or willingness to do the job.

Jeff raised an issue for the 2012 BOD to consider. He has been on the Palo Alto Golf Advisory Committee and would like to continue.

**Director Breedlove's Report:** Nothing new to report

**Director Dolan's Report:** Bill D. was not present.

**Old Business:** None.

**New Business:** The terms of directors Jim Breedlove, Larry Bazinett and Jeff Segol expire at the adjournment of this meeting. The club and your fellow directors thank you for your service.

**Meeting Adjournment:** The meeting adjourned at 7:00 PM

## **Minutes, Board of Directors, Palo Alto Golf Club, December 1, 2011**

### ***First Meeting of the 2012 BOD***

Attendees: Craig Allen, Ed Barkley, Chuck Cali, Ken Cornwell, John Frykland, Doug Marinkovich, Mike Matkowski, Jim Mayer, Dave Razzari, Jeff Segol, Lou Sehl.

Absent: Rich Bin, Bill Dolan,

The meeting was called to order by outgoing President Matkowski at 7:01 PM.

### **Election of officers:**

**President:** Craig Allen was nominated by Mike Matkowski with a second by Chuck Cali and a unanimous vote in favor.

**Vice President:** Doug Marinkovich was nominated by Mike Matkowski with a second by Chuck Cali and a unanimous vote in favor.

**Secretary:** Ken Cornwell was nominated by Lou Sehl with a second by Mike Matkowski and a unanimous vote in favor.

**Treasurer:** Chuck Cali was nominated by Mike Matkowski with a second by Lou Sehl and a unanimous vote in favor.

**Tournament Chairmen:** Jim Mayer and John Osness (decided before the meeting)

**Membership Chairman:** Mike Matkowski was nominated by Chuck Cali with a second by Ken Cornwell and a unanimous vote in favor.

**Handicap Chairman:** Ed Barkley was nominated by Chuck Cali with a second by Mike Matkowski and a unanimous vote in favor (Ed arrived at 7:20 and accepted the position)

**Directors at Large: Lou Sehl and Bill Dolan**

**Palo Alto Golf Advisory Committee:** Craig Allen and Jeff Segol will continue to represent the club on the committee

### **Tournament Committee:**

President-Craig Allen

Tournament Chairman-Jim Mayer

Club Professional-Rich Bin

President's Selection-John Osness

Handicap Chairman-Ed Barkley

BOD Appointment-Jeff Segol (nominated by Mike Matkowski with a second by Lou Sehl and a unanimous vote in favor)

**Old Business:** None.

**New Business:**

Chuck Cali recommended that we find and start training his replacement as bookkeeper for the club.

Craig Allen reminded the BOD that the New Member tournament is coming up in January and that he will be asking BOD members to contact new members welcoming them to the club and inviting them to the tournament.

Craig will assume that directors will be attending meetings unless they notify him prior to the meeting. He asked that we notify him as far in advance as possible so that he let us know in advance if we don't have a quorum.

Craig also asked that we take time to familiarize ourselves with the information on the club web site so we're able to address member questions effectively.

Jeff Segol and Mike Matkowski urged all directors to talk to our fellow club members to find out what's happening and to recruit BOD candidates.

**Meeting Adjournment:** The meeting adjourned at 7:21 PM